



**ENGLAND  
HOCKEY**

08 February 2016

To Whom It May Concern

England Hockey (EH) is pleased to invite you to tender to host a Performance Centre from January 2017.

A Performance Centre is a training centre for U15, U16, U17 and U18 age groups and is open to anyone who has successfully come through assessment from an Academy Centre, or who has previously been involved in National Age Group Squads (NAGS) activity. After attending an Academy Centre, a Performance Centre is the next step on the U18 Player Pathway. It is important that we provide a high quality training environment that supports the progression of our talented players.

This letter outlines the requirements that your facility should meet in order to be considered as a host venue for a Performance Centre.

As a venue to Performance Centre activity you would have to:

- Make your facility available on the agreed dates for the delivery of Performance Centre activity for the period January 2017 – September 2018.
- Guarantee the agreed charges for facility hire for that period as per negotiations.
- Guarantee that the hire charges will be maintained should the facility need to be hired for additional activity on the Performance calendar, i.e. August 2017 for Tier 2 preparation.
- Be responsible for providing a safe playing environment with emergency access.
- Be responsible for the payment to any third party who is responsible for the provision of any additional facility required for the delivery of the agreed programme of activity.
- Invoice the Regional Hockey Association (RHA) for the agreed level of activity.
- Work in consultation with the local Performance Centre contacts to satisfy the calendar requirements of the Player Pathway programme.
- Appoint a liaison person who will work with the Performance Centre contact and be responsible for confirming all bookings. A contact should also be named who is available on each day of the Performance Centre, who will open up, set up the facilities as required and lock up afterwards.
- Supply EH and the Performance Centre contact with the contact details of that liaison person.
- Be able to publicise your appointment and use Performance Centre branding within EH branding guidelines.
- Offer suitable storage facilities for Performance Centre equipment (E.g. playing kit, balls, cones, bibs) as agreed with the Performance Centre contact without charge.

**ENGLAND HOCKEY LTD**

Bisham Abbey National Sports Centre  
Marlow, Buckinghamshire, SL7 1RR

**Tel:** +44 (0)1628 897500

**Email:** [info@englandhockey.co.uk](mailto:info@englandhockey.co.uk)

**[www.englandhockey.co.uk](http://www.englandhockey.co.uk)**

**Twitter:** @EnglandHockey

**Facebook:** England Hockey



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- Inform both the RHA/Performance Centre contact and EH of any occasion on the agreed dates when the facilities will not be available, with a minimum of three months notice.
- Inform both the RHA/ Performance Centre contact and EH of any pitch/facility development/resurfacing plans when known for the duration of the agreement.

England Hockey will:

- Provide the dates of all activity as soon as they are known (at least six months in advance).
- Provide the details of the Performance Centre contact/administrator.
- Supply branding guidelines for the use of The Player Pathway logos, letterheads etc.
- Where relevant, take opportunities to promote venues as Performance Centres.

Specific arrangements will be confirmed with you by the Regional/Performance Centre contact following the award of contracts, including access times, invoice details and specific local information.

Times listed on the next page include whole day, part day and evening bookings, with additional access to the site required for a minimum of 30 minutes at both the start and finish of each day (no additional charge), although the Performance Centre contact will confirm exact times each year.

Termination of the agreement:

Failure to make your facilities, or an acceptable alternative, available in alignment with the agreed terms and dates will constitute a breach of agreement. This could result in the immediate loss of your Performance Centre status. If either party wish to terminate the agreement and there has been no breach, a minimum of 6 months notice will be required.

Venue requirements:

1. 1 x pitches (Desirable – One waterbase pitch. Required: One good quality sand dressed pitch)
2. Classroom to accommodate up to 40 people with a projector & screen (included in the price) – large room on first weekend to accommodate 'welcome' meeting (up to 100 people)
3. 6 x goals on pitch
4. Changing rooms & toilets for both genders
5. Storage for kit

Dates of hire for 2017 – 2018 are set out on the following page.



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Essential Training Evening	Essential Training Day	Desirable Competition M1	Desirable Competition M2
Single Pitch Hire 18:00 - 20:00	Single Pitch Hire 10:00 - 17:00	Double Pitch Hire 10:00 - 15:00	Single OR Double Pitch Hire 10:00 - 17:00
09/01/2017	13/02/2017	19/03/2017	07/05/2017
16/01/2017	18/06/2017	09/07/2017	02/07/2017
30/01/2017	08/07/2017	21/01/2018	19/11/2017
06/02/2017	01/10/2017	18/03/2018	15/07/2018
27/02/2017	*16/10/2017		
13/03/2017	*17/10/2017		
03/04/2017	*23/10/2017		
10/04/2017	*24/10/2017		
15/05/2017	12/02/2018		
22/05/2017	09/04/2018		
26/06/2017	17/06/2018		
03/07/2017	14/07/2018		
18/09/2017			
25/09/2017			
06/11/2017			
13/11/2017			
04/12/2017			
18/12/2017			
26/02/2018			
05/03/2018			
16/04/2018			
23/04/2018			
14/05/2018			
21/05/2018			
25/06/2018			
02/07/2018			

*\*Either the 16/10/2017 and 17/10/2017 or 23/10/2017 and 24/10/2017 will be required, dependent upon half term dates within your region.*

If you would like your venue to be considered as a Performance Centre please return the attached Expression of Interest form to Katie Bourne ([katie.bourne@englandhockey.co.uk](mailto:katie.bourne@englandhockey.co.uk)) by Friday 11<sup>th</sup> March 2016.

Yours Sincerely

*Katie Bourne*

Talent Development Administrator, England Hockey

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Registered Address: As above  
Registration Number: 04623333  
Patron: HRH Countess of Wessex



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### Expression of Interest in hosting a Performance Centre

Venue Details	
Name of Venue	
Address	
Postcode	
Facilities	
Number of hockey pitches	
Pitch 1 surface (please circle)	Waterbase      Sand Dressed      Sand Based Date of laying:
Pitch 2 surface (please circle)	Waterbase      Sand Dressed      Sand Based Date of laying:
Classroom space/Meeting room for 40 people	YES/NO (please delete as appropriate)  If no, please provide details here
6 goals on each pitch	YES/NO (please delete as appropriate)  If no, please provide details here
Changing rooms and toilets for both genders	YES/NO (please delete as appropriate)  If no, please provide details here
Availability for training sessions listed above	
Essential: Training evening performance centre availability	All dates YES/NO (please delete as appropriate)  If no, please provide details here
Essential: Training day performance centre availability	All dates YES/NO (please delete as appropriate)  If no, please provide details here
Desirable: M1 competition (2 pitches required)	All dates YES/NO (please delete as appropriate)  If no, please provide details here
Desirable: M2 competition (2 pitches required)	All dates YES/NO (please delete as appropriate)  If no, please provide details here

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<b>Charges</b>	
Please supply your proposed charges for the facility hire at your establishment. Please indicate if these are provided in accordance with Community Use Agreements. Please indicate if these prices include VAT or if you are able to utilise the block booking rule which enables the booking to be VAT exempt.	
Pitch 1	Per hour:
Pitch 2	Per hour:
Floodlight charge (if applicable)	Per hour:
Indoor space charge (if applicable)	Per hour:
Any additional information which you feel may be relevant:	
<b>Venue Contact Details</b>	
Contact Number:	
Email Address:	
<b>Appointed Venue Liaison contact</b>	
Name:	
Contact Number (if different from venue)	
Email Address (if different from venue)	